

DEPARTMENT OF STATE  
CLEARANCE REQUEST

TO : INR/CS - Mr. Robert Tegethoff  
(FOR INFO ONLY)  
FROM : OM/DIR - James J. McTigue *McTigue*  
SUBJECT : 6 FAM 125.2 Home Leave Travel

DATE: April 7, 1970

FOR INFO CALL: Alvin Bernstein,  
Ext. 23822

REF.(if any): DIR Docket 2869

Please comment on the following or attached proposal for publication as indicated. Your concurrence or dissent on this form should be returned to me by April 17, 1970 unless you request additional time for urgent reasons. If we do not hear from you by then we shall assume agreement and the material will be published as proposed or as amended with the concurrences of other offices.

6 FAM 125.2 is being expanded to better describe the basis upon which travel expenses will be authorized when an employee or dependents travel to a point other than the designated home leave address. This should help clarify the intent of the home leave and travel regulations.

SENT TO: A.I.D., USIA, AF/EX, ARA-LA/MGT, EA/EX, EUR/EX, NEA/EX, O/OPR,  
OPR/ST, OPR/FSD, O/MS, PER/PSD, O/AU, BF/FM, DG/PP

ADDRESSEE'S COMMENTS:

Material is: ☐ Approved

☐ Approved as changed

☐ Not approved

UNIFORM STATE/AID/USIA FOREIGN SERVICE TRAVEL REGULATIONS

125 Regular Types of Official Travel

When two or more types of travel are combined, the pertinent provisions apply separately to each segment of the trip.

TYPE OF TRAVEL	POINTS BETWEEN WHICH OFFICIAL TRAVEL AND TRANSPORTATION MAY BE AUTHORIZED	SPECIAL PROVISIONS
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American Employees and Families

125.2 Home Leave

From post or any place where presence is due Government orders to home leave residence designated in the travel order and return to official station. (See M.O. 438.1.)

Employees and families traveling should spend 20 workdays in the United States (see 3 FAM 450 and M.O. 438.1). Except as provided in section 126.1, the family may not travel until the employee is eligible for home leave and has been issued home leave orders. (See M.O. 498.3 Residence and Dependency Report.) When the employee elects to travel to a point in the United States other than the designated home leave residence, or spends leave time at a location in the United States other than the designated home leave residence, travel expenses shall be allowed on the basis of direct travel to the location where the employee spends the greatest number of calendar days. Dependents who do not accompany the employee during the period of leave to the location which determines allowable travel expenses for the employee shall be allowed travel expenses on the basis of direct travel to the location where the dependent spends the greatest number of calendar days in the United States. In no event will travel expenses be allowed that exceed the amount authorized in the travel authorization.

*Handwritten:*  
 H.L. ?  
 ANLV ?  
 or both involved  
 To be added  
 Sub & Sunday  
 included ?

*Handwritten:* Benoit

*Handwritten:* 101-23822

*Handwritten:*  
 cost on direct travel being  
 higher than on the basis of  
 travel authorization.

<b>TRANSMITTAL SLIP</b>		DATE 26 June 1970
TO: [REDACTED]		
ROOM NO. 7D 16	BUILDING Hyz	
REMARKS: <p>Charlie,</p> <p>Copy for your info. as promised.</p> <p>B.</p> <p>(Sorry my only copy's somewhat beat up.)</p>		
FROM: [REDACTED]		
ROOM NO. 615	BUILDING Key	EXTENSION 2968
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. (47)

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